

**MINUTES OF THE PRE-BID MEETING ON ENGAGEMENT OF SURVEY AGENCIES FOR
CONDUCTING SURVEYS FOR DATA ON DOMESTIC & FOREIGN TOURIST VISITS IN VARIOUS
DESTINATION & DISTRICTS OF MIZORAM**

Members present :

From Tourism Department, Govt. of Mizoram :

1. Mr V Lalengmawia, Joint Secretary, Tourism Department
2. Mr Saitluanga, Director, Tourism Department
3. Ms Rachel Lalrinhlui, Deputy Director, Tourism Department

From Empanelled Agencies :

1. Ms. Pallavi Singh – Trios Development Support Pvt. Ltd
2. Ms Amrita Nag – Saptrishi Consultancy Services Limited

A pre-bid meeting on the Limited Tender issued by Tourism Department, Govt. of Mizoram on Implementation of Tourism Survey Methodology in Mizoram was held on 12.04.2023 @ 11:00 AM through virtual mode. Tourism Department opened the floor for deliberation and the following were discussed :

- 1) Form Tech-I of the Financial Bid Form where cost per man-day is required may be substituted to cost wise of the project wherein bidders may submit expenditure to be incurred on various aspects such as cost of manpower, cost of transportation, cost of equipments, etc. Tourism Department shall issue a corrigendum in this regard.
- 2) Bidders are required to submit only the Bid Security Declaration (BSD) as per Form Tech -3 of the RFP. No Bid Security Fee shall be submitted in accordance to Rule 42 of the Mizoram State Procurement Rules 2020 of Tenders amounting to less than Rs. 25 lakh.
- 3) Bidders may submit bids not exceeding Rs. 25 lakh including all applicable taxes.
- 4) Annexure B,C & D are only indicative lists of tourist destinations, accommodation units and exit/entry points respectively. Tourism Department, Govt. of Mizoram shall provide a revised list to the successful bidder and the successful bidder as per Phase-I of the survey methodology is also required to identify existing units not included in the list.
- 5) Agencies with Financial Bids that are password protected shall furnish their passwords to Tourism Department, Govt. of Mizoram at the time of opening the Financial Bids.
- 6) Form Tech – 01A of the Form of Technical Bid requires submission of Completion Certificate. For bidders not having a Completion Certificate, actual date of completion of previous projects undertaken by the Agency may be provided instead.

Sd/-

SAITLUANGA

Director,

Tourism Department

Government of Mizoram.

Dated Aizawl, the 12th April, 2023.

Memo No.F.45011/15/2023-DTE(TOUR)

Copy to :

1. *All Members present.*
2. *All Empanelled Agencies for NE India of the Ministry of Tourism, Govt. of India.*
3. *File concerned.*



Director,

Tourism Department

Government of Mizoram.