CHECK LIST

Sr.	Particulars Tender Estimated Value:	Firm 1	Page No	Firm 2	Page No	Firm 3	Page No	Firm 4	Page No	Firm 5	Page No	Firm 6	Page No
		1		2		3		4		5		6	
1	Bid Security Declaration(submitted on Non-Judicial Stamp paper of minimum Rs. 10 duly attested by Notary / Magistrate)												
2	Authorization Letter to sign the Tender on bidder's original letter head or Power of attorney												
3	Proof of Payment through DD/MSME Exemption of EMD **Rs……. lakh**												
4	Cost of Tender Document Rs. 2500/- (in form of Demand Draft in favour of Mizoram Tourism Development Authority payable at Aizawl, Mizoram)												
5	Financial Information for 5 years and Average Turnover of above three years **(Form-B)**												
6	Form of Technical Bid on bidder's original letter Head to Submit Technical Bid. **(Form-A)**												
7	Proof of having successfully completed similar works during last 7 years ending last days of the month previous to one in which tenders are invited as per following.												
a	One Work @ 80% of Estimate [Rs.78248682.65]												
b	Two Work @ 50% of Estimate [Rs.48905426.66]												
c	Three Work @ 40% of Estimate [Rs.39124341.32]												

8	Copies of similar works executed in last three years in Mizoram State along with **completion certificate and copy of work orders** issued by the previous clients showing the nature of work and their value. Completion/performance Certificate is required to be enclosed												
9	Copy of PAN Card												
10	Copy of Registration under GST Law in the state of Mizoram.												
11	Name, Address, details of the Organization, Name(s) of the owner/ Partners/ Promoters and Directors of the firm / company. **(Form-C)**												
12	The bidder should be an Indian Registered Company under Companies Act 1956/Proprietorship Firm/ Partnership Firm. Joint Ventures are not accepted. Copy of Certificate of Incorporation/ Registration/ Partnership Deed Registration or any other relevant document, as applicable, should be submitted along with a copy of address proof.												
13	Bidder should not be blacklisted/ debarred by any Government/ semi Government Department/ PSU. Bidders shall give undertaking for not being involved in any form of corrupt and fraudulent practices. **(Form-D).**												
14	Power of Attorney for signing of BID (**Form-E**).												
15	Number of professional and technical staff with qualifications and experiences and team composition.												
16	Balance Sheet and Profit & loss Statement for last 5 years												
a	For the year 2017-2018												

b	For the year 2018-2019												
c	For the year 2019-2020												
d	For the year 2020-2021												
e	For the year 2021-2022												
17	Certificate registered in Finance Department of Mizoram Govt. or 1st Class Contractors are eligible.												
18	Consent Letter to execute the Integrity Pact (**Form-F**). with INTEGRITY AGREEMENT is to be submitted on non-judicial Stamp paper of at least Rs.100.												
19	Bidder shall submit Information on litigation history, liquidated damages, disqualification etc. in bidder Letter Head **(Form-G).**												
20	Submit Bar chart showing the timelines to complete the project in stipulated time period												
21	Each page of the all Volume of Tender document & Addendum/ Corrigendum shall be Digitally signed by the bidders												
22	**Concept and Presentation- Submitted to Hard Copy with Technical Bid**												